

Summer Enrichment Parent Handbook

Preparing your child for Pre-K and Kindergarten

Ages: 4-5 year olds



Connection Pointe Christian Academy

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Parent Orientation Handbook

Welcome to the Connection Pointe Christian Academy's Summer Enrichment Program, "Where Children are a Blessing." Our goal is that this summer be filled with learning, fun, friendship, and fellowship.

We seek to nourish the whole child: spiritually, physically, emotionally, socially, and academically. Our instructors are trained and qualified to ensure that the needs of your child are met. It is our highest priority that your child has a safe, enjoyable, and fulfilling summer.

Times

6:30 a.m. - 6:30 p.m. → **\$5/min. after 6:30p.m.**

Center Closed- Holiday's

Memorial Day

Independence Day

Tuition/ Fees:

Our enrichment program serves children ages 4-5 that are either entering pre-kindergarten or graduated to kindergarten. We do offer a Summer Camp program for children going to 1st grade. Please see the front desk for more details.

One Time Matriculation Fee: \$100

Weekly Tuition: \$175

If your child will not be attending a particular week, you must give a two weeks notice in writing to the front desk in order to avoid being charged the full tuition. Half of the tuition is still due. You are paying for your child's space in the class. Verbal notice will not be accepted!

- Registration fee is due upon registering your child for this program. The fee covers your child's workbook, supplies, arts & crafts, and onsite field trips. We are taking a limited number of students so it is important that you sign up as soon as possible to ensure your child's spot.
- On site field trips and/ or activities are subject to change.
- Special activities or water play days will be posted.
- Breakfast, Lunch, and Snack are included.
- Breakfast ends promptly at 7:50 A.M.

Breakfast/Lunch Rules

- If your child misses meal time, we ask that you feed them prior to arrival. Meals are not allowed to be eaten in front of the other children. You are welcome to stay with them in the cafeteria until they are finished eating.
- Packed lunches must not contain peanut products or meals requiring additional preparation by kitchen staff.

Naptime:

- 12:30pm-2:30pm each day
- Blankets and sheets are provided by Connection Pointe Christian Academy and are washed weekly; please do not bring any blankets or sheets from home.

Dress Code

- All clothing items should be LABELED
- A uniform is not required during the summer enrichment program. However, **Open Toed shoes and Heelys are strictly prohibited** (if worn, parents will be contacted to bring another pair of shoes).
- Shorts must be worn under dresses.
- Shorts, skirts and dresses must be at fingertip length.
- Swim Days:
 - On designated water play days please send your child with their swimsuit under their regular clothes.
 - Girls: one-piece bathing suits; two-piece bathing suits are allowed, entire stomach must be covered (if stomach is shown, shirt must be worn over bathing suit).
 - Swimming shoes or sandals may be worn (if swimming shoes/or sandals are to camp, please include another pair of shoes to change into).
 - Please bring a bag containing a towel, a change of clothes, and a plastic bag for wet clothes (remember to include undergarments/socks/shoes/shorts and shirt).
- Bike Days:
 - On designated bike days your child MUST have a helmet & knee/elbow pads in order to ride his/her bike on the premises.
 - Children are not allowed to ride other children's bikes; each child MUST bring his/her own bike in order to participate.
- For all dress up days please make sure that your child is dressed modestly, according to the designated theme.

Your child is required to have the following each day:

- A change of clothing (shirt, pants, underwear, socks) ****MUST** be labeled with his/her name
- Sun block SPF 45+ (with permission slip) ****Sun block cannot be shared with other children**
- A water bottle
- 1 box of crayons
- 1 pencil box
- 2-Pocket Folder

Note: Please write your child's name on personal belongings. If an item is misplaced it will be easier to recover.

We encourage your child to bring:

- 1 boxes of Kleenex
- 2 boxes of wipes
- 2 bottles of waterless hand sanitizer
- Lysol wipes
- Sunscreen labeled with the child's full name
- Change of clothes/ bag labeled with child's full name

Your child may NOT bring:

- Cell phone
- Electronic/ Video equipment of any kind
- Movies from home, unless approved by front desk or Director
- Any type of flotation device
- Any peanut products or candy (including gum)

Behavior Policy

It is the position of Connection Pointe Christian Academy's Summer Enrichment Program that:

- All children are respectful, obedient, and kind to all staff and fellow students.
- Displays of violence including but not limited to hitting, kicking, spitting, pushing, bullying, name calling, teasing, offensive language and/or gestures, immodest, or sexually explicit behaviors, deliberately violating safety procedures or possession of weapons are grounds for immediate dismissal from the program. Other disciplinary actions may include time-out, additional book work, and loss of privileges.
- Repeated acts of misbehavior or disobedience will warrant a call to parent and/ or possible removal from the program for the remainder of the day.

Our staff is dedicated to helping your child make positive choices and use good judgment. We are a Christ-centered institution and look forward to sharing the love of Christ with your child.



Please sign that you have read, understand, and agree with the above written information and policies in the Connection Pointe Christian Academy **Parent Orientation Handbook**. This form will be kept in the child's file.

Parent and/or Guardian Signature

Date

Child's Name